

HONORS COLLEGE BYLAWS

Approved: November 13, 1983
Amended: June 4, 1987
September 9, 1999
May 1, 2009
December 1, 2011
December 4, 2012

I. Objectives

A. Student

The primary responsibility of the Honors College is to enrich the educational experience of honors level undergraduate students. The College will develop and maintain programs for this purpose.

Student membership in the Honors College is open to all undergraduates selected on the basis of academic promise and achievement from all of the colleges and departments at the University of Illinois at Chicago.

All student members are expected to participate fully in the activities of the College and meet the academic and program requirements set by the College.

Each student member will be assigned a Faculty Fellow from the College.

B. Faculty

The faculty of the Honors College consists of the Dean and other statutory members, Faculty Fellows of the Honors College, and Honors College Professors.

The Dean, with the advice and approval of the Honors Council, appoints faculty Fellows and Honors College Professors. Selection is made from among those members of the University Faculty who apply.

Faculty Fellows serve 3-year terms and act as advisors for a small group of honors students. They consult each semester with each student and review and approve the student's honors activity. There should be at least one Fellow for every 10 students.

Honors College Professors are appointed to teach specific courses in the Academic Core of the Honors College. On appointment they become members of the Honors College Faculty for a 3-year term.

No one may serve more than two consecutive terms on the faculty of the Honors College, except on invitation of the Dean.

The Faculty of the Honors College shall meet at least once each semester. A request for agenda shall be circulated three weeks prior to the meeting.

The Dean may call other meetings at will. The Dean must call a meeting if asked to do so by written request from either a majority of the Honors Council or 10% of the Honors College Faculty.

II. Governance

A. Dean

The chief administrative officer of the Honors College is the Dean, who is responsible for planning and coordinating the activities of the College. Appointment and certain duties are specified in Article III, Section 3 of the University of Illinois Statutes.

The Dean is responsible for the selection of students in the College and oversees their progress.

With the advice and approval of the Honors Council, the Dean shall appoint the Faculty Fellows of the Honors College.

The Dean is responsible for the selection of core courses and their instructors, who are designated Honors College Professors, and for the selection of special lectures.

Twice annually the Dean makes written report to the Honors Council:

1. In June, summarizing the year's activities and proposals for the next year.
2. In October, describing student membership

B. Honors Council

1. Duties

The Honors Council functions as the Executive Committee of the Honors College. It transacts such business as the College Faculty may delegate to it.

It advises the Dean on matters of policy, program, procedures, and budget; on the appointment of Honors College Professors, and Fellows; and on relationships between the Honors College and other university colleges and programs.

It undertakes such studies, reviews such questions, and makes such recommendations as either the Dean may direct or the Council itself may consider appropriate.

The Honors Council may delegate to a committee or subcommittee any matter relating to the Honors College.

2. Membership

The Honors Council is composed of 19 or 21 faculty members of the Honors College (Faculty Fellows and Honors College Professors), as the voting members. It also includes one student member of the Honors College who is the president of the Honors College Advisory Board; and, ex-officio, the Dean and administrative Honors College staff he or she so designates, and a representative of the Office of Academic Affairs, each of these non-voting.

The faculty members are elected in the spring semester by the Faculty Fellows and Honors College Professors for terms of three academic years, commencing August 1 and staggered so that approximately six are elected each year. No one shall serve more than two consecutive terms, except on invitation of the Dean. Faculty membership on the Council shall be distributed so that Applied Health Sciences, Architecture and the Arts, Business Administration, Dentistry, Education, Engineering, Medicine, Nursing,

Pharmacy, Public Health, Social Work, and Urban Planning and Public Affairs each has one member, and each of the three areas (Humanities, Social Science, and Natural Science) of Liberal Arts and Sciences each has two members, one member-at-large to be determined by the Dean, the Chairperson of the Educational Policy Committee, if he or she is not already a voting member, plus the faculty co-chair of the Honors College Diversity Committee, if he or she is not already a voting member. All Faculty members of the Honors College are eligible to become members of the Honors Council. The Honors Council fills vacancies occurring before the next election.

The Dean may appoint a nominating committee from the Honors College Faculty. Candidates may be nominated by this committee or by a petition signed by three members of the Honors College Faculty.

C. Educational Policy Committee

1. Duties

The Honors College Educational Policy Committee shall review and make recommendations to the Dean of the Honors College regarding the academic program of the Honors College including, but not limited to, the approval of all Honors College courses.

2. Membership

The Educational Policy Committee shall be composed of seven members: five faculty members holding the rank of Assistant Professor or higher, the Honors College Associate Dean for Academic Affairs, and another Honors College staff member designated by the Dean of the Honors College.

The committee shall be selected through a process in which an invitation will be extended to all Honors College Faculty to submit his/her name for participation on the Committee. The Honors Council will determine the members of the Committee based on the submissions received from the Faculty.

Each member of the Committee shall serve a term of three years, staggered, so that a portion of the Committee will be elected each year. Each member may serve no more than two consecutive terms.

The areas of Humanities, Social Sciences, and Natural Sciences will be represented by one faculty member from each of these areas. The two remaining positions will be determined based upon the submissions received at large, with the restriction that the Committee shall have no more than one person from any university department. Every effort will be made to ensure that the committee is representative of the diverse range of disciplines existing in the Honors College.

The committee will elect its own chairperson. The chairperson of the Committee will be appointed as a voting member of the Honors Council, if he or she is not already a voting member.

To assist the Committee in any of its duties, the Committee may create subcommittees or consult with individuals who are neither members of the Educational Policy Committee nor members of the Honors College Faculty.

D. Diversity Committee

1. Duties

The Diversity Committee shall make recommendations to the Dean of the Honors College regarding diversity, broadly defined, as related to programs, policies, and procedures, including, for example, matters concerning curriculum, climate, student recruitment and retention, faculty affairs, campus engagement, outreach and visibility, etc. The work of the committee shall foster the full inclusion, participation, and engagement of all members of the Honors College in service of the college mission.

The committee will determine an agenda to meet these objectives, and it may be charged by the Dean to consider certain specific issues as needed. The Committee shall meet regularly and consult with any individuals as needed to inform its work. It may also create working groups composed of its members and/or others who have needed expertise.

2. Officers

Two co-chairs, appointed by the Dean from among the committee membership, shall have joint responsibility for leading the Committee. One co-chair shall be a Faculty Fellow, the other co-chair shall be a staff member of the Honors College. Faculty co-chairs will serve for terms of three years.

The faculty co-chair shall be a voting member of the Honors Council, if he or she is not already a voting member.

3. Membership

The Diversity Committee shall be composed of nine members (including the co-chairs): three Honors Faculty, three currently enrolled Honors College students, two Honors College staff members designated by the Dean of the Honors College, and one campus partner from the staff of the Centers for Cultural Understanding and Social Change.

The committee shall be selected through a process in which self- and other- nominations are solicited from all Honors College Faculty, staff, and students. The Dean shall submit a slate from among these nominations to the Honors Council for consideration and approval. Every effort will be made to ensure that the committee is itself diverse in terms of demographic, disciplinary, and other characteristics.

Each member of the Committee shall serve a term of three years, staggered, so that a portion of the Committee will be elected each year. Each member may serve no more than two consecutive terms, except on invitation of the Dean.

III. Ratification and Amendment

These Bylaws became effective upon approval by a majority of the members of the Faculty of the Honors College.

Amendments may be proposed by any Faculty member of the Honors College and must be distributed in writing to the Faculty two weeks before the meeting at which they are brought to a vote. A majority of those present and voting is sufficient to approve an amendment.